

How To Download Tracks

The following is a step by step instruction guide on how to download our tracks by using the Zip Files or Individual Files. If you have problems or questions, please feel free to contact our Customer Service Department at praisehymn@artistservices.com.

We can also be reached by phone at **(800)769-4677** between 8:00-5:00 CST on weekdays (except holidays).

Or you can mail us at:

Artist Services
c/o Praise Hymn Customer Service
741 Cool Springs Blvd.
Franklin, TN 37067



Steps Overview



Add Albums or Tracks To Your Cart



Payment



Review Items In Your Cart



Receipt and Download Link



Sign In or Create Account



Download Digital Files



Create and Select Shipping Address



Save The Files



Review Order Details



Playing Your Tracks

Add Albums and/or Individual Tracks To Your Cart

As you're browsing PraiseHymn.com albums, you have the option to add an **entire album** or **individual tracks** from an album to your cart.

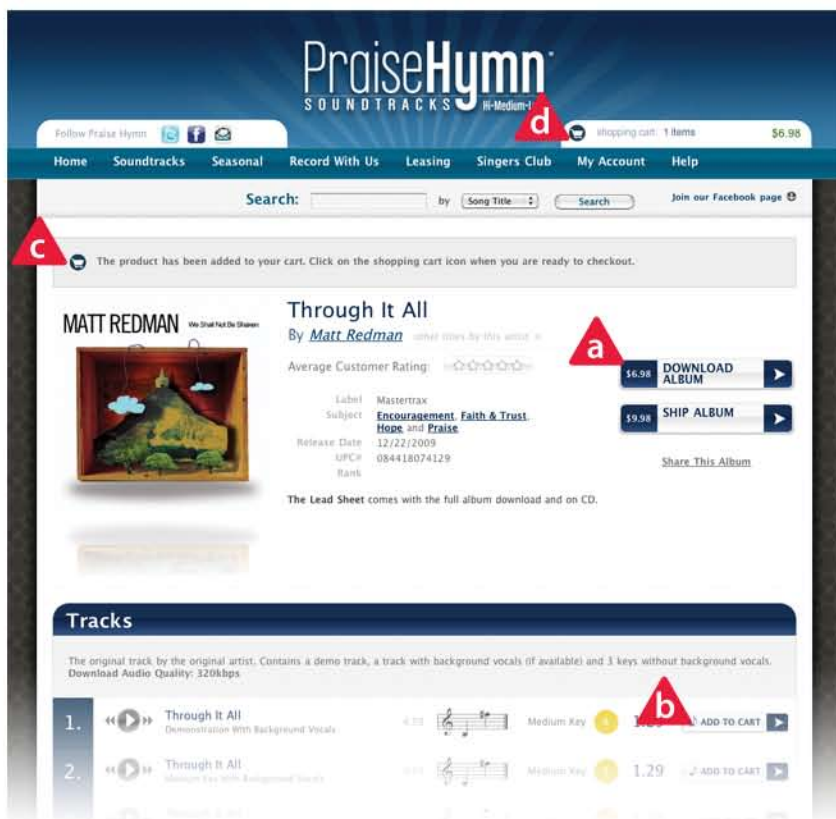
a *Want all of the tracks?*
"Download Album" will add the entire album to your cart.

- or -

b *Want just one or two tracks?*
"Add to Cart" in the Tracks section will add an individual track to your cart.

c Confirmation that an album or track was successfully added to the cart.

d After you've added items to your cart, you can click the shopping cart icon to proceed to checkout.



Review Items In Your Cart

This screen gives you a chance to review all of the items that you've added to your cart. From here, you can **"Continue Shopping"** or **"Checkout"**.

Items in your cart

The items listed below will remain in your Cart until you complete the checkout process or clear the cookies from your machine.



Sign In To Your Account or Create An Account

If you already have an account, type in your e-mail address and password in the Sign In box and click “**Sign In**”. If you are a new customer, type in your e-mail address in the New Account box and click “**Create New Account**”.

Sign In

Email Address:

Password:

[Forgot your password?](#)

Create New Account

If you are a **New Customer** type your email address in the box and click the ‘**Create New Account**’ button.

Email Address:

Create or Select A Shipping Address

The shipping address is required even if you do not have any physical products in your cart. Once your address has been created, you’ll be asked to select it.

Enter your address and “Save Address”.

Enter a new address.

Please verify the address is accurate to ensure timely delivery of your product.

Full Name:

Address Line 1:

Address Line 2:

City:

County:

State/Province:

Zip/Postal Code:

Country:

Phone:

Email:

Select the shipping address with “Select Address”.

Choose a shipping address.

Select an existing address from your address book or click the [Enter a new address.](#)

[Enter a new address.](#)

Select Address

Jane Doe
12345 Sixth Street
Nashville, TN, 55556
US
555-555-5555

Review Order Details

During the Review Order Details step, you have the opportunity to remove or update quantities. When you are ready to complete your order, click **“Checkout”** at the bottom of the Summary box.

Review Order Details

Please review the products in your cart. Then select one of our shipping options (if you have physical product in your cart) and click the Checkout button at the bottom of the Order Summary Box.

Shopping Cart Items	Price	Save	Qty	Total	Promotions
 East To West 8441805682 Performance Track Download Product <input type="button" value="Remove"/>	\$6.98		<input type="text" value="1"/> <input type="button" value="Update"/>	\$6.98	Enter code below: <input type="text"/> <input type="button" value="Apply"/>
				Summary Product Total: \$6.98 Shipping: \$0.00 Tax: \$0.65 Order Total: \$7.63 <input type="button" value="Checkout"/>	

Payment

To make payment you'll need to select or enter a billing address and then add your credit card information.

a "Select Address".

Choose a billing address.

Select an existing address from your address book or click the [Text](#) button.

[Enter a new address.](#)

Select Address 

Jane Doe
 12345 Sixth Street
 Nashville, TN, 55556
 US
 555-555-5555

b Enter credit card information.

Enter your credit card information.

Please fill in the boxes below and then click the place order button.

[Return to existing cards.](#)

Billing Address

Jane Doe
 12345 Sixth Street
 Nashville, TN 55556

Credit Card Information

Card Number:

Card Type:

Expiration Date:

Security Code: 

Save my credit card information for future use.



Receipt & Download Link

After you click the Place Order button, the Receipt screen will appear. To access your new tracks, use the “**Click To Download Files**” link.

Customer Number: 220804

Order Number: W0000463

Digital Product Summary							 Click To Download Files	
Qty	Item	Description	Category	Status	List Price	Your Price	Total	
1	8441805682	East To West	Digital Album	Shipped	6.98	6.98	6.98	

Download Digital Files

Digital files can be downloaded in two ways.

- 1. Zip File** - All together in one folder with all of the individual files inside. *This is the best option if you've purchased an entire album or several albums.*
- 2. Individual Files** - This allows you to download tracks one by one. *Nice and quick if you only purchased a couple of tracks.*

Download Digital Files

How would you like to download the digital content on your order?

- 1. Zip File**
Download all of the digital contents of your order using a single zipped file. You must have WinZip or a compatible un-zip application.
- 2. Individual Files**
Download each of the files in your order individually.

East To West (Medium Demonstration with Background Vocals)	.mp3	Download Now
East To West (Medium with Background Vocals)	.mp3	Download Now
East To West (High without Background vocals)	.mp3	Download Now
East To West (Medium without Background vocals)	.mp3	Download Now
East To West (Low without Background vocals)	.mp3	Download Now
East to West	.pdf	Download Now

Save The Files

After you have selected a download option, you'll be asked for a location on your computer to **Save** the file(s). It is important that you remember where you save the audio files.

Digital Files

Select one of the options below to download your digital files. Your files will be available for download for fourteen days after your purchase. You can access this screen again by accessing the Order History menu and clicking on the Download Files link next to the order.



Playing Your Tracks

Import or open your audio files into your audio software of choice. Examples are Windows Media Player and iTunes. The music files are in .mp3 format and can easily be burned to a CD.

